



**EXECUTIVE COMMITTEE
MINUTES**

December 21, 2012
8:30 A.M. – 9:00 A.M.
Arizona Developmental Disabilities Planning Council
1740 West Adams Street, Suite 410
Phoenix, Arizona 85007

A standing committee meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened on Friday, December 21, 2012, at the ADDPC office, 1740 West Adams, Suite 410, Phoenix, Arizona 85007. Notice having been duly given. Present and absent were the following members of the ADDPC.

Members Present	
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Will Humble, Chairperson Ed Myers, Teleconference	Tom Uno, Teleconference John Black, Teleconference
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Staff/Guests Present	Members Absent
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Larry Clausen, ADDPC Marcella Crane, ADDPC, Teleconference Michael Leyva, ADDPC	Karla Phillips
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A. Call to Order

Chairperson Will Humble welcomed everyone to the Arizona Developmental Disabilities Planning Council (ADDPC or Council) Executive Standing Committee meeting. The meeting was called to order at 8:45 A.M.

B. Approval of Meeting Minutes

The minutes from the October 25, 2012 Executive Committee meeting were reviewed. Tom Uno noted that his last name was misspelled on Page Three and asked that it be corrected.

- A Motion was made by Tom Uno to approve the October 25, 2012 Executive Committee Meeting minutes with the correction to name spelling referenced above.
- The Motion was seconded by John Black
- The Motion carried.

C. ADDPC By-Laws Revision

Ed Myers and Larry Clausen presented proposed changes to the By-Laws as drafted to reflect changes in the existing Standing Committees and functions of the Executive Committee. The Standing Committees currently defined within By-Laws language no longer exist (Administrative Planning; Budget/Grants; Public Policy) and have been replaced by Committees that directly reflect the Goals established in the current State Plan (Self-Advocacy; Integrated Employment; Empowerment Through Information). To accommodate efficient use of time and resources the functions of the Executive Committee have also been modified in the draft proposal. Lengthy discussion was held about the Executive Committee and the need to acquire full Council support of recommended changes. Larry was asked if By-Laws language pertaining to structure of the Council could be enhanced by taking content from the Developmental Disabilities Act to include unserved and underserved areas within Arizona as criteria for selecting new Council members. Because the By-Laws directly reflect the content of the Executive Order creating the Council and the Governor's singular authority in appointing members, Larry indicated that he would contact the Governor's Liaison to inquire about potential changes.

- A Motion was made by Will Humble to tentatively approve recommended 2012 changes to the By-Laws, subject to ratification by the full Council during the meeting scheduled for February 1, 2013.
- John Black seconded the Motion.
- The Motion carried.

D. White Paper Presentation: Employment First Arizona

Michael Leyva in tandem with John Black, presented information on a White Paper Proposal submitted by Leslie Cohen, Council Member, on a new project entitled *Employment First Arizona*. The purpose of the presentation was to comply with the Council Grants Technical Manual requiring that projects submitted by Members seeking Council support must be first presented to the Council (Executive Committee) to determine merit and alignment with State Plan Goals and Objectives. Michael explained that this proposal sought to utilize an existing consortium developed for a previous grant project to develop an Employment First strategy for Arizona. As written, the proposal contained several phases, including use of the consortium to move the project forward, development of an Employment First conference and establishment of a web site. Upon discussion, Committee members felt that the White Paper fit within the State Plan Goal on Integrated Employment and that development of the concept could be moved to the Integrated Employment Committee for further work.

- A Motion was made by Will Humble to approve the White Paper proposal on Employment First Arizona and move the concept to the Integrated Employment Standing Committee for review, development and potential recommendations back to the Executive Committee.
- The Motion was seconded by John Black
- The Motion carried.

E. Call to the Public No public representatives were present.

F. Adjourn

- A Motion was made by Will Humble to adjourn.
- The Motion was seconded by Tom Uno.
- Motion carried and the meeting was ended at 9:15 A.M.